



2018-2019 Sponsorship Online Purchasing Instructions

1. Visit the SMPS CT online catalog, <http://smpsct.org/catalog.php?cat=3>.
2. Select your desired sponsorship opportunity.
3. Once on the desired sponsorship product listing, click "Add to Cart" at the bottom of the page.
4. After that, select "View Cart" and sign-in to proceed with check out.

If paying by credit card:

Follow the appropriate prompts to finalize payment and check out via PayPal. Please note that after you submit your information in PayPal select the option to "**return to merchant's page**" on the final screen. By completing this step it will ensure the completion of the order and payment in our system. You should receive a confirmation from both PayPal and SMPS once completed.

If paying by check:

When payment method is prompted select "Bypass Payment" and complete the order. Once you receive your order confirmation please print it out and mail with a check made payable to SMPS CT, c/o Jessica Parkins, Petra Construction, 98 Rebesch Drive, North Haven, CT 06473.

Questions? Contact the Sponsorship Committee at sponsorship@smpsct.org.